

COUNTY OF YORK

MEMORANDUM

DATE: April 21, 2004 (BOS Mtg. 5/4/04)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Approval of Hurricane Isabel Recovery Procurement Actions

Code of Virginia §15.2-2507 requires that there be a public hearing before an approved budget is amended by \$500,000 or one percent, whichever is lesser. Total expenditures for recovery from Hurricane Isabel exceeds \$500,000. Therefore, a public hearing to receive comment on the proposed amendment to the Fiscal Year 2004 Budget is scheduled and advertised for the Board meeting to be held May 4, 2004.

If approved, proposed Resolution R04-58 will authorize appropriation of an additional \$9,756,500 for hurricane recovery expenses. The total expenditures associated with Hurricane Isabel recovery are expected to be \$10,756,500. The funds carried forward from Fiscal Year 2003 included \$1 million for hurricane recovery; therefore, it is not necessary to appropriate the full amount of the expenditures at this time. These expenditures are being funded from several sources. In addition to the \$1 million of County funds carried forward from FY03, approximately \$7.8 million is coming from the federal government, \$1.8 million from the state, and \$227,500 from insurance proceeds.

Proposed Resolution R04-58 will also provide for the approval of purchases associated with hurricane recovery in accordance with County policy for procurements of over \$30,000. The specific procurements are as follows:

Emergency Purchases: Hurricane Isabel – On September 16, 2003, the Board passed Resolution R03-167 declaring a Local Emergency “due to the projected landfall of Hurricane Isabel.” This declaration initiated “Emergency” purchase procedures in accordance with County Purchasing Policy (Ordinance No. 03-36, section 2-4f) during the storm and for a period afterward. During the storm a “block” of emergency purchase orders numbers were maintained at the Emergency Operation Center (EOC), and records were kept as staff needed to acquire goods and services. Upon the restoration of normal operations, this information was entered into the accounting and procurement system. Some of those smaller transactions have been fully executed in accordance with County policy and procedures. The following transactions, however, are (individually) over the \$30,000 limit and, in keeping with the Policy, require additional approval by the Board of Supervisors to authorize the County Administrator to sign the Purchase Order forms to complete the transactions.

The first transaction was for general debris removal and clean up throughout the County. This work was accomplished through a cooperative purchase agreement that was executed by the County Administrator just weeks before Isabel struck.

The agreement was with the Virginia Peninsula Public Service Authority (VPPSA) and the contractor was Crowder-Gulf in the amount of \$8,783,600.

Shortly after the storm subsided, Environmental and Development Services (EDS) requested controllers and sump breathers to make repairs to the vacuum sewer systems damaged by flooding in low-lying areas. This equipment is Sole Source (in accordance with County Water and Sewer Standards) and was acquired from AIRVAC in the amount of \$34,662.

Power outages, lightning strikes, etc., precipitated numerous outages to County fire and intrusion alarm systems. Repairs to these systems were estimated to be approximately \$30,000, and a purchase order was requested for CONSEPS, the County's current maintenance contractor for those systems.

Immediately after the storm subsided, a large group of staff and some volunteers began moving throughout the County to assess the damage. Communications among these groups and the EOC quickly became a high priority. As we had recently awarded a sizable contract to Motorola, Inc., for the 800MHz Radio Project, we purchased some additional radio units at the negotiated rate of the existing contract in the amount of \$37,831.

Additionally, the movement of all of these persons, and some temporary employees, throughout the County required increased transportation requirements. County staff was scheduled to purchase four (4) Dodge Ram trucks for EDS later in this fiscal year. When EDS had to hire temporary employees for storm debris-related operations, the purchase was requested earlier than originally scheduled. This purchase was made from a County-initiated contract that was already in place with Green Gifford Fleet Services in the amount of \$82,632.

Lastly, the extensive storm damage at New Quarter and Back Creek Parks needed to be addressed to prepare to reopen the parks for the spring. This work was negotiated with Crowder-Gulf through the VPPSA cooperative contract in the amount of \$167,500.

These procurements have been conducted in accordance with State procurement laws and/or County procurement policy, and I recommend they be approved and the necessary funds be appropriated through the adoption of proposed Resolution R04-58.

Sawyer/3681

Attachment

- Proposed Resolution R04-58